The Institute of Notre Dame proudly presents ...

March 26, 27, and 28, 2010

PATRON AD ORDER FORM

Orders must be received by March 1, 2010.

Bring this form with full payment to Mr. Polek in Room 21 or mail to:

Mr. Joseph Polek
Institute of Notre Dame
901 Aisquith St.
Baltimore, MD 21202
(410) 522-7808 ext. 264 jpolek@indofmd.org

Purchaser's Name _____

Address or Home room _____

Phone _____ **E-mail** _____

Make selection(s) below. You may place more than one order on the same form.
Attach copy of ad if applicable. Write additional information on reverse side of this form.

HOME ROOM BOOSTER **$ 1.00** (name /HR will appear) ..... $ _____

print name & HR _____

PATRON **$ 2.00** (name(s) will appear) .....$_____

please print name(s) _____

FRIENDLY MESSAGE **$ 5.00 per line** (60 spaces per line) .....$_____

print message _____

QUARTER PAGE **$ 30.00** .....$_____
(approx. 1.75" x 4" or 2" x 3.5") (see instructions below)

HALF PAGE **$ 55.00** **($20.00 for home rooms only)** .....$_____
(approx. 3.5" x 4.25") (see instructions below)

FULL INSIDE PAGE **$100.00** ..... $_____
(approx. 7" x 4.25") (see instructions below)

PROGRAM COVER **$125.00**
(approx. 7.5" x 4.5") (see instructions below) .....$_____

TOTAL AMOUNT ENCLOSED >>>>>>>>>>>>>>>>>>>>>> $_____

Make check payable to: *Institute of Notre Dame*

Check here if payment is by internal budget transfer ☐

PLEASE SUBMIT FULL PAYMENT WITH WRITTEN ORDER -- VERBAL ORDERS WILL NOT BE PROCESSED.

ORIGINAL MATERIAL SHOULD BE 8.5" x 11" OR LESS — PRINTED IN BLACK ON WHITE BACKGROUND.
WE WILL SCALE ALL COPY TO THE APPROPRIATE SIZE.
BUSINESS CARDS CAN USUALLY BE ADAPTED TO FIT THE QUARTER - PAGE SPACE.
ADVISORY: COLOR OR GREYTONE ORIGINALS, SUCH AS PHOTOS, MAY NOT REPRODUCE TO YOUR SATISFACTION

ADS MAY BE SUBMITTED BY HARD COPY OR ELECTRONICALLY.

WE RESERVE THE RIGHT TO REJECT ADS WE CONSIDER INAPPROPRIATE BY RETURNING PAYMENT.
REFUND REQUESTS FOR UNPRINTED ADS (W/ CANCELLED CHECK) WILL BE HONORED UNTIL MAY 1, 2010.

Many thanks for your support !